About EduTracker

Seeing a need for something faster than 3x5 cards, Nori, working as an Education Secretary, envisioned a system for tracking and reporting of education training for the Healthcare industry. EduTracker was originally designed to meet this need in 1987. EduTracker has grown from a small tracking system to one of the few complete tracking and training management systems to survive the Y2k episode of 2000.

EduTracker, a full multi user system, can be installed on as many work stations as you need at no extra cost. EduTracker is very intuitive, easy, and speedy to use. We have built in many pre-loaded defaults pick-lists, hot-keys, and pull-down search lists to help with your data entry.

EduTracker continues to grow and keeps up with the many reporting changes required from regulatory agencies through our continuous updates. Because of our users influence, many of our upgrades and sales come from their referrals. This says it all about our service.

Fast & Logical:
- Register people in a class
- Print sign-in sheet
- Print Certificates
- Run the reports
- Full Windows interaction
- Pull-down & static menus
- Pick-list technology
- Defaulted entries

User’s & Tech Support:
- Live phone support
- E-mail & Web-page help
- Knowledgeable attendants
- Updates & additions by Web
- On-site & Web training
- Personal attention

= these items not included in TR4 LTC
**Employee/Participant Setup**

Data entry screen for adding and editing people. A few characters brings up a pick-list to choose people from.

**Class Master Setup**

Setting up a class is a simple task. Just fill in this form. Class Code identifies the class while Class Type groups all like classes together. The info defaults to registration.

**Registering People in a class**

Entering a few characters into the search screen pops a person into a class. You can also add new people to the system on-the-fly while registering them in a class.

**Print an Attendance Sign-in Sheet**

This sign-up sheet is printed from the registration form and gives you the *Permanent Record* to file required by many agencies. Take this to the class for signatures.
**Copy Participants Directly to a Class**

Copy Class lets you copy groups of people into a class from a department or class to eliminate hand input.

**Mandatory & CPR Requirements**

You identify by individual, department, or facility, and job classification, whom is required to take what, how often. Tracker then keeps track of expiration dates.

**Classes Taken Elsewhere**

Classes taken by your employees at other facilities such as CPR are posted here will show on their records.

**Department Sign-in Sheet**

This Sign-in Sheet is used by departments that do a class on their own. This is printed for them to sign on-the-line beside their name; it’s readable!
Certificate Printing
Certified or attendance only can be printed directly from your class attendance. This one is certified.

Employees’ Classes Recaps
A complete report by employee of classes taken, Ce’s, class hours, license expire, CPR expire, mandatories, and subsidies. Required for nurses in some states.

Evaluate Classes
It has a worksheet to send to a class for the attendees to fill out. It then averages the information for this report.

User Defined Grid
This worksheet helps track your nurses competencies/skills. As every person has different requirements based on their job description and department, we have this form to help.
Print Your CPR Cards
Print directly on AHA or generic cards from the information from your CPR class. A great time-saver.

CPR Activity Stats
This data is required by AHA twice a year if you’re a Training Center. It shows how many new cards issued, renewals, and number of cards issued to other facilities.

Class Statistics
Shows data such as hours, #’s of employees, and pass rates by job types attending different types of classes.

Classes Given & Statistics
Reports all of your class activities for any requested period, such as # attended, class length, attendees hours, Ce’s, and your instructors teaching hours.
No-Show Report

Probably 25%+ sign up for classes and never show up. This report can help stop this practice in your facility.

% of Compliance
This shows % of people by department, job code, and your total facility that took any class requested. These numbers can reflect the quality of your healthcare.

Department Manager’s Report
Lists all classes taken by each person in the department showing classes, status, Ce’s, hours, and pass/fail.

Mandatory Non-Compliance Report
Lists those out of compliance for required classes and skills. Shows the date last taken and when it expired. There is a setup screen to define who is required.
License Expirations
This report lists who’s license has or will expire. You will always know your staffs’ current status. It shows the expiration date. *You are responsible, better to be safe than sorry!*

Instructor’s Recap of Classes
A recap of the classes and stats instructor’s have taught for any date period. It gives you an overall view of their performance listing hours, fails, units, etc.

Auto Employee Update
This add-on Module populates your employees’ file and keeps it current from Personnel or Payroll files.

Mail Merge
Create a reusable confirmation letter. Save it and send it to a class or a department of employees, etc. Combine this with our labels option & mail it. A great time saver!
EduTracker Features

**EduTracker 4 Long Term Care (LTC) *$599 year**

- Individual's Profile shows classes, CE's/hours, and more, for any dates
- Certificate Printing certified and attendance only by class, fancy & fast reports those expired for current or future dates
- License Expiration shows classes, # attended, failed, income, etc.
- Instructor's recap shows all classes, # attended, failed, income, etc.
- Attendance Sheets sign-in/in-service sheets for pre-registered classes
- Dept. Manager’s employees classes, CE’s, pass/fail, & amount paid
- Year to Date Classes # passed, income generated for budgeting
- Class Statistics income, attendance, hours, % passed by job classification
- Non-attendance will report the no-shows for one time required classes
- Mandator & CR non-compliance report based on individual’s due dates
- % of Compliance shows facility’s attendance percent by job classifications
- No-Show Listing 25% or more never show up to class - it prints a report
- Patient Training tracks instructions and training courses given to residents
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**EduTracker 4 Hospitals includes all on this page**

**Add Below for EduTracker 4 Hospitals *$999 year**

- Print CPR Cards prints directly on AHA CPR cards or creates generic cards
- CPR Expired Cards who has or will expire for any/all types of CPR cards
- CPR Statistics semi-annual training site report for any selected period
- Orientation No-show shows your new-hires that slipped through the cracks
- from a department, another class, or staff list by job type
- CME Lecture Profiles lectures, hours, and units for physician attendees by type
- Mail-merge Notices confirmation letters, invitations, etc. re-use for other classes
- Labels and envelopes 3-up labels for class attendees, send to their home or dept
- Much more unable to list all features here. Call 209-369-6900 for info.
- Auto Employee Updates adds new, updates changes, and terminates existing employees
- Room Scheduler no more double booking rooms for classes, meetings, & socials
- Staff Self-register individuals can register, cancel, or print their classes at a kiosk

**Want a Live Demo?**

Go to our web edutracker.com
email ben@edutracker.com
phone 209-369-6900.

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**New Pricing**

**EduTracker Software**

**30 Day Free Trial**

**No Strings Attached - No Up-front Costs**

**Tracker 4 LTC**
and smaller hospitals

- $599* Annual User Fee
- plus a one-time $200 setup, shipping, and handling fee.

This version of EduTracker 4 LTC sells for $5900+
Support and Yearly Update Fee of $500

**Tracker 4 Hospitals**
all size hospitals

- $999* Annual User Fee
- plus a one-time $200 setup, shipping, and handling fee.

This version of EduTracker 4 LTC sells for $9900+
Support and Yearly Update fee of $700

**NOW! Try it for 30 days Free**

Visit EduTracker.com

*The annual user fee includes Unlimited Phone Support and Updates as Issued*